



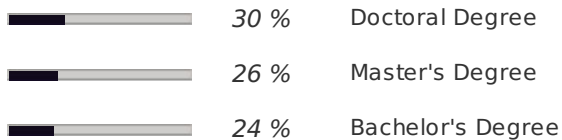
Curators

Description

Administer affairs of museum and conduct research programs. Direct instructional, research, and public service activities of institution.

Education

The following is a breakdown of the top three degrees that people in this job possess (each educational level is described in the legend at the end of this document):

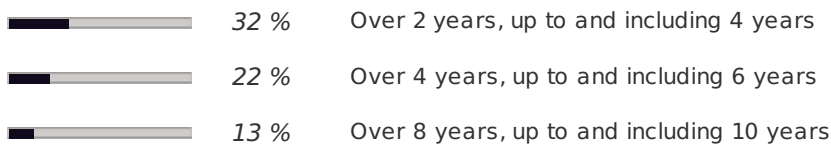


In order to pursue this career, you will need to be educated in one of the following areas:

- Museology/Museum Studies (CIP = 30.1401)
- Art History, Criticism and Conservation (CIP = 50.0703)
- Public/Applied History and Archival Administration (CIP = 54.0105)

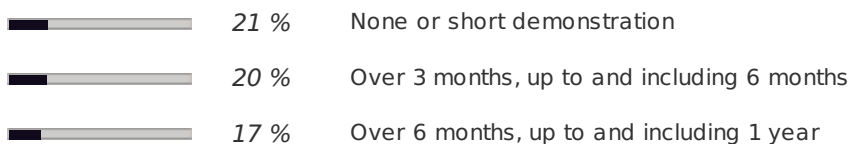
Experience

The following is a breakdown of the level of related work experience that people in this job possess:



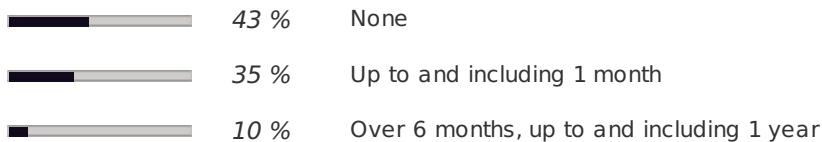
On-site Training

The following is a breakdown of the length of on-site training that people in this job typically receive:



On-the-job Training

The following is a breakdown of the level of on-the-job training that people in this job received:





Interests

The following is a list of the top three career interests (also known as Holland Codes) that people with this occupation possess, along with their level of importance to this career.

- Enterprising (Very high)
- Conventional (High)
- Investigative (High)

Tasks

Here are the most common tasks and duties for which you would be responsible in this job:

- Plan and organize the acquisition, storage, and exhibition of collections and related materials, including the selection of exhibition themes and designs, and develop or install exhibit materials.
- Write and review grant proposals, journal articles, institutional reports, and publicity materials.
- Plan and conduct special research projects in area of interest or expertise.
- Confer with the board of directors to formulate and interpret policies, to determine budget requirements, and to plan overall operations.
- Study, examine, and test acquisitions to authenticate their origin, composition, history, and to assess their current value.
- Train and supervise curatorial, fiscal, technical, research, and clerical staff, as well as volunteers or interns.
- Develop and maintain an institution's registration, cataloging, and basic recordkeeping systems, using computer databases.
- Negotiate and authorize purchase, sale, exchange, or loan of collections.
- Provide information from the institution's holdings to other curators and to the public.
- Attend meetings, conventions, and civic events to promote use of institution's services, to seek financing, and to maintain community alliances.
- Design, organize, or conduct tours, workshops, and instructional or educational sessions to acquaint individuals with an institution's facilities and materials.
- Inspect premises to assess the need for repairs and to ensure that climate and pest-control issues are addressed.
- Schedule events, and organize details including refreshment, entertainment, decorations, and the collection of any fees.

Abilities

To pursue this career, you will need to display the following capacities:

- Oral Comprehension
- Oral Expression
- Written Expression
- Written Comprehension
- Problem Sensitivity
- Category Flexibility
- Deductive Reasoning
- Near Vision
- Speech Recognition
- Speech Clarity
- Inductive Reasoning
- Originality
- Information Ordering
- Selective Attention
- Far Vision
- Flexibility of Closure
- Fluency of Ideas
- Visualization
- Mathematical Reasoning
- Visual Color Discrimination



Knowledge

To pursue this career, it would be helpful to be well-versed in the following subject areas:

- English Language
- History and Archeology
- Education and Training
- Administration and Management
- Customer and Personal Service
- Fine Arts
- Clerical
- Sociology and Anthropology
- Communications and Media
- Geography
- Personnel and Human Resources
- Computers and Electronics
- Public Safety and Security
- Philosophy and Theology
- Sales and Marketing
- Design
- Psychology
- Law and Government
- Foreign Language
- Economics and Accounting

Skills

The following skills are considered essential to this job:

- Speaking
- Reading Comprehension
- Writing
- Active Listening
- Critical Thinking
- Time Management
- Judgment and Decision Making
- Complex Problem Solving
- Active Learning
- Monitoring
- Coordination
- Systems Analysis
- Management of Material Resources
- Management of Personnel Resource
- Systems Evaluation
- Social Perceptiveness
- Instructing
- Management of Financial Resource
- Persuasion
- Negotiation



Activities

In this job, you will likely spend most of your time engaged in the following activities:

- Thinking Creatively
- Judging the Qualities of Things, Services, or People
- Getting Information
- Communicating with Persons Outside Organization
- Organizing, Planning, and Prioritizing Work
- Establishing and Maintaining Interpersonal Relationships
- Communicating with Supervisors, Peers, or Subordinates
- Performing for or Working Directly with the Public
- Developing Objectives and Strategies
- Making Decisions and Solving Problems
- Identifying Objects, Actions, and Events
- Updating and Using Relevant Knowledge
- Interpreting the Meaning of Information for Others
- Processing Information
- Interacting With Computers
- Scheduling Work and Activities
- Documenting/Recording Information
- Monitor Processes, Materials, or Surroundings
- Estimating the Quantifiable Characteristics of Products, Events,
- Guiding, Directing, and Motivating Subordinates

Job Zone

All occupations are categorized into job zones, based on the level of preparation (experience, education, and training) that is required. There are five job zone categories, with job zone one indicating that little to no preparation is required, to job zone five, where extensive preparation is needed.

This occupation is categorized as Job Zone Five: Extensive Preparation Needed

Occupations in this job zone tend to require the following:

Experience

Extensive skill, knowledge, and experience are needed for these occupations. Many require more than five years of experience. For example, surgeons must complete four years of college and an additional five to seven years of specialized medical training to be able to do their job.

Education

Most of these occupations require graduate school. For example, they may require a master's degree, and some require a Ph.D., M.D., or J.D. (law degree).

Training

Employees may need some on-the-job training, but most of these occupations assume that the person will already have the required skills, knowledge, work-related experience, and/or training.

Example

These occupations often involve coordinating, training, supervising, or managing the activities of others to accomplish goals. Very advanced communication and organizational skills are required. Examples include librarians, lawyers, aerospace engineers, wildlife biologists, school psychologists, surgeons, treasurers, and controllers.



Legend:

Educational Levels

1. **Less than High School:** No schooling or just grade school or some high school courses.
2. **High School Diploma:** Or GED or High School Equivalence Certificate.
3. **Post-Secondary Certificate:** Awarded for training completed after high school (for example, in Personnel Services, Engineering-related Technologies, Vocational Home Economics, Construction Trades, Mechanics and Repairers, Precision Production Trades).
4. **Some College Courses:** Can consist of college preparatory courses or regular courses taken while attending college, but credits attained are not sufficient to get a degree.
5. **Associate's Degree:** An undergraduate degree awarded by a junior, community technical or bachelor's degree-granting college/university. Requires a completion of a two-year course of study.
6. **Bachelor's Degree:** An academic degree awarded for an undergraduate major or course. Requires a completion of a four-year course of study.
7. **Post-Baccalaureate Certificate:** Awarded for completion of an organized program of study; designed for people who have completed a Baccalaureate degree, but do not meet the requirements of academic degrees carrying the title of Master.
8. **Master's Degree:** An academic degree awarded to people who, in addition to achieving a bachelor's, have taken additional courses or completed a research study in a specific field or subject area. Requires an additional one to three years of study.
9. **Post-Master's Certificate:** Awarded for completion of an organized program of study; designed for people who have completed a Master's degree, but do not meet the requirements of academic degrees at the doctoral level.
10. **First Professional Degree:** Awarded for completion of a program that: requires at least 2 years of college work before entrance into the program, includes a total of at least 6 academic years of work to complete, and provides all remaining academic requirements to begin practice in a profession.
11. **Doctoral Degree:** An academic or professional degree awarded for the completion of advanced graduate study beyond a Master's degree. Requires an additional two to four years of study.
12. **Postdoctoral Training:** Consists of advanced academic research completed after doctoral studies. Generally done within five years of the completion of a Doctoral Degree in order to deepen a person's knowledge of a particular subject, hone skills, and publish academic papers.